

## **SCV-CAMFT BOARD MEETING MINUTES**

### **July 22, 2016**

Call To Order: 10:18am by Debra Rojas, President

Present: Nancy Andersen, Jacqui Gerritsen, Kim Panelo, Debra D. Rojas, Michal Ruth Sadoff, Eleanor Scott, Janice Shapiro

Guests: Nancy Orr, Barbara Pannoni, Carol Marks, Soad Tabrizi

Absent: Elizabeth Basile, Ernie Chu, Melissa Risso, Chandra Rai

#### **President: Debra Rojas**

Debra introduced incoming board member Barbara Pannoni, who will step into the Special Events director role in August, as Kim Panelo steps out.

Debra welcomed Carol Marks and Soad Tabrizi, luncheon chairs for south region and mid region, respectively, who attended in order to participate in the CEPA training.

Debra reported that Mariam Babayan, Chapter Outreach Coordinator for CAMFT, requested to attend a future SCV-CAMFT board meeting. Upon discussion, the board agreed, and the October meeting in the south region was identified as a good month to invite Mariam.

Debra noted that the August 26<sup>th</sup> board meeting will address strategic planning and asked directors to bring their ideas and any associated budget estimates. The meeting will begin at 10am (not 9am) and the location will be announced.

Due to lack of time, approval of the June minutes was deferred until the next board meeting.

#### **Special Events: Kim Panelo**

Kim gave an update for the summer workshop that will take place next week. There are 62 plus registrations to date. Arrangements for speaker lodging and transportation and other logistics were reviewed.

**Action:** Upon motion by Kim and seconded by Michal, an amount of \$160 to purchase 8 Amazon gift cards (\$20 each) as a gift for up to 8 event volunteers was approved.

#### **Technology: Jacqui Gerritsen**

Jacqui and Nancy Orr provided an update on the new website. Nancy reported that she, Chandra and Michael Jaret have been completing work on the new website, ensuring all is running properly in preparation for retiring the old website. Currently both websites are running, which takes considerable manual effort to keep them in sync. Nancy noted that when we are on the new website, maintenance will be very easy, and there are lots of new tools.

Eleanor noted a problem regarding the contact information in her profile on the new web site. It was not clear if this was a widespread issue and exactly how it occurred. The website team will address this. Nancy solicited input regarding the image on the home page of the new web site, which is currently a window. She noted that the choices are nearly infinite. She will bring some samples to the next meeting. When all is running smoothly on the new web site, a letter to members will be sent out, announcing the new website and informing them how to log in and request a new password.

**Chapter Coordinator: Nancy Orr**

Nancy said she is creating a monthly report to the board, with information such as number of new members who joined, events that occurred, number of e-blasts sent, etc. She will bring the first report to the next board meeting.

**CEPA Training:**

Michal presented a 45 minute training on Continuing Education Provider Approval (CEPA), providing background on the changeover from approval by BBS to approval by CAMFT, and explained what this will require of the chapter as a whole and especially event chairs.

The meeting was adjourned at 12:14pm.

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors Meeting held on July 22, 2016.

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Michal Ruth Sadoff, Secretary