

SCV-CAMFT Minutes
August 23, 2002

Attendees: Maureen, Cathy, Tam, Laynee, Lori, Jondra, Mary DS, Barb, Silvie

Not in attendance: Renée, Susan, Mary L

Agenda (decisions/action items in bold italics):

- ❑ Facilitator: Maureen
- ❑ Call to Order: 9:08 a.m.
- ❑ Appreciations:
 - Maureen read letter of commendation from CAMFT regarding our innovative approach to driving membership. **Copy of letter will be placed in next newsletter.**
- ❑ Concerns:
 - Several Board members stated concerns about continuity of Board member attendance & consistent follow-up with action items. **Maureen to address.**
 - Silvie: Still hasn't received review. Board voted on the following: **Increase salary to \$20/hr, reassess at annual review. Maureen to confirm Board agreement with Mary L and then follow up with Silvie by Wed. Aug. 28. Also, need personnel guidelines by November, which will include a salary budget.**
- ❑ Announcements:
 - Barb will be out of town next month.
 - Tam may not attend next month as well.
- ❑ Approval of Minutes from Last Meeting: Approved
- ❑ President's Report/Maureen: Covered in Old Business (see below).
- ❑ President-Elect's Report/Mary L: Not present.
- ❑ Treasurer's Report/Mary DS:
 - Higher income this year from last, due in large part to membership drive efforts.
 - **Each Board member needs to review budget items: Go through Quicken categories and email changes to Mary DS & Silvie by Sept. 13. Highlight what you think relates to you and propose a budget for your area. Board will meet at 8:30 a.m. for next two meetings and first half hour will be devoted to budgeting.**
- ❑ Chapter Coordinator's Report/Silvie:
 - What to do with request from chapter member for referral to collection agency? **Any questions like this should be referred to Board to take over (as was done this time). Also, as a Board we don't make recommendations of this nature.**
 - Can newsletters be sent out to people moving out of the area and dropping their membership? **No. Must be a chapter member to receive the newsletter.**
- ❑ Committee Reports:
 - Prelicensed & Newly Licensed/Lori:
 - ❑ Maureen: Yvonne Blockie has expressed interest in taking a leadership role in Mentor/Mentee program. **Lori to follow up with Yvonne.**
 - ❑ Multicultural conference at Santa Clara Sept. 17-18. **Lori will look into our chapter having a presence there** (e.g., table with chapter information).
 - Program Planning & Evaluation/Jondra:
 - ❑ **Jondra to take a leave of absence until end of year.** Related action items:
 - **Jondra will send Silvie calendar of events to keep programs on track until she returns.**
 - **Maureen to contact Kathleen Virmani to discuss possibility of she and Danielle Draper co-chairing mid-region.**

