

SCV-CAMFT BOARD MEETING  
Minutes – February 22, 2008

**Call to Order:** 9:15 am Meeting called to order by Bonnie Faber

**Attendees:** Bonnie Faber, Lara Windett, Russell Wilkie, Terry Sanders, Nanette Freedland, Carol Marks, Judy Hanf, Verna Nelson, and Claire Wright.  
Out: Matt Larkin.

**Concerns/Announcements & Appreciations:**

- Judy passed exam #1!
- Carol likely out next meeting – it's her birthday.
- Bonnie appreciated Lara for taking minutes.

**Approval of Minutes from prior Meeting:**

- Russell made a motion to approve the January 25 minutes with Verna's correction to the DBT event price - Before June 1, 2008 \$135/SCV CAMFT member, \$150/non members. After June 1, 2008 \$145/members, \$160/non-members. Nanette seconded the motion. The minutes were approved.

**Officer reports:**

**President's report/Bonnie:**

The following items pertaining to chapter administration, when Chapter Coordinator now will not be relocating to Russia later this year were discussed:

- A. The chapter post office box mail will be opened and processed by Sean.
- B. The newsletter does not need an address change.
- C. Judy volunteered to find out what she will need to do re: membership/renewal applications from Sean and then decide what piece of the applications/renewals she will do and Sean will stop doing.
- D. (D1 on 1-25-08 BOD agenda) Sean to do double data entry for Member applications as web site has not worked in over 2 years – hopefully a new web site will be created in the near future to make this task automated.
- E. Judy still volunteered to fulfill membership directory requests and pick up the directories from the printer shop.
- F. Sean to do mailing labels.
- G. (H on 1-25-08 BOD agenda) Terry still volunteered to process chapter Accounts Receivable, Accountants Payable, Bank Deposits, and Bank Reconciliation. Terry to work with Sean if there are problems/issues.
- H. (I on 1-25-08 BOD agenda) Sean is local, so we do not need to use PayPal to pay him.
  - Discussion about adding box to membership application and/or eNewsletter to ask if members choose to receive a hard copy of the newsletter – do we want to start to eliminate the hard copy newsletter/charge members for receiving this as it is an expense to the chapter to mail it out and we send it via email now? No action taken – item to move to “old business” for next meeting.
  - FYI – Bonnie is looking into getting a different Bulk Mail house. Verna said she would give Bonnie info from Santa Cruz chapter.
  - FYI – Supervision class with Hugh Grubb – Hugh Grubb is available in Jan/Feb 2009 to teach class. Claire in the process of follow up with the BBS re: guidelines for offering this course.

**President-elect's Report/Lara:**

- eFax service update – we need a chapter debit card to start this service. Russell made motion for Lara Windett to be the name on the chapter Debit card as chapter can get a

## SCV-CAMFT BOARD MEETING

Minutes – February 22, 2008

debit card, but with the name of one board member. Verna seconded the motion, the motion passed. Terry to use the Feb 2008 minutes for the bank to put Lara Windett's name on debit card once these minutes are approved and signed.

- FYI – 4 referrals give out to people calling/emailing the chapter for MFT services.

### **Past President's Report/Russell:**

- Well-Being retreat – discussed at 10:45am as Well Being committee member potentially wanted to attend Board meeting to explain any questions re: the retreat. No committee members showed up. After the Board discussed, Russell made the motion to accept the Well Being committee proposal as submitted, Claire seconded, the motion passed. Russell to communicate to the Well Being committee that the Board wants to support their efforts and also wants to cover costs to the chapter which includes Sean's time.
- Website proposal – deferred to next meeting. Verna and Carol discussed getting a quote from the Marin Chapter's web designer. Judy discussed getting quote from person she knows who designs websites. All website requirements are in the Kether Solutions website proposal & these can be given to any web designer as what the Chapter needs.

### **Treasurer's Report/Terry:**

- FYI - We have our new Dell computer and Terry reported that it was working well for chapter business
- The bank requires a copy of the signed 1-25-08 BOD meeting minutes to make changes to the account. Bonnie/Lara to have Matt sign approved minutes and get them to Terry.

### **Secretary's Report/Matt: [absent](#)**

- No new business.

### **Director Reports:**

#### **Business Development/Nanette:**

- No new business.

#### **Ethics/Carol:**

- Carol made the motion and Terry seconded, the motion passed to have the 2008 Legal and Ethical workshop on Nov 14, 2008. Carol to work with David Jensen on which of the 3 Legal and Ethical workshops to present. There is no cost to the chapter to have David Jensen 1 time a year for this workshop. The event to be held at Michael's.

#### **Membership/Judy:**

- FYI - Teri Quatman to speak at SCV-CAMFT annual meeting; Judy asked the Board to email her suggestions re: what we want to hear Teri discuss.

#### **Pre-licensed and Newly Licensed/Leslie:**

- SCU event happens today. Leslie, Verna, Nanette, and Judy are going.
- FYI – Leslie has some ideas that she will email around to the board about recruiting pre-licensed people.

#### **Programs and Evaluations/Verna:**

- FYI – January luncheon had ~ a \$100 surplus which did not include Sean's time for managing the registrations for the event. Verna reported that Chapter members were working well to manage the on-site luncheon tasks and that we have made the transition off of Sean for these tasks.

## SCV-CAMFT BOARD MEETING

Minutes – February 22, 2008

- Action – Verna made the motion to increase luncheon fees and Terry seconded, the motion passed. The new fees starting August, 2008 are as follows:  
Members: Pre-registered meal \$26 (vs. \$23)  
Non-members: Pre-registered meal \$30 (vs. \$25)  
Members: Walk-in meal \$30 (vs. \$26)  
Non-members: Walk-in meal \$35 (vs. \$28)  
Audit Fee \$10 (vs. \$5) Audit Fee \$12 (vs. \$7)  
CEUs \$7 (vs. \$5) CEUs \$10 (vs. \$7)  
SCV-CAMFT Board members \$20 (vs \$18) and still get free CEUs. No Audit fee to attend.  
SCV-CAMFT Regional committee members: \$20 (vs \$18) and still get free CEUs. No Audit fee to attend.  
Non-members may join SCV-CAMFT at the door, and pay member rates.
- FYI - Verna discussed new ways to market SCV-CAMFT – other chapters segment their directory and send it to schools/other places that would refer to MFTs.

### **Technology & Communications/Position : vacant**

- No new business.

### **Disaster Preparedness/Claire:**

- Eye of the Storm event March 7 – 8. Registration is low. Claire to have 1-2 more “register now” emails sent to chapter members. Board discussion re: event not being promoted with enough lead time for people as it is a 2 day event. The Board appreciated Claire starting her service by working to get this event going. Terry made motion, Lara seconded and the motion passed to empower Claire to make decision if we have this event or not due to low registration. Claire to decide if we re-schedule, cancel event or run event and advise the Board as to what she decides.

### **Old Business:**

### **New Business:**

- For March meeting – check’s and balances for Terry managing Chapter finances

### **Meeting Adjourned: 11:20**

**I do hereby attest that these minutes are an accurate accounting of SCV-CAMFT’s Board Meeting on Friday, February 22, 2008.**

---

Lara Windett, President Elect