

SCV-CAMFT Minutes January 23, 2004

Call to order: 9:15 a.m.

- In attendance: Mary L., Ben, Anne, Bonnie, Sean, Mary B., Susan, Ani, Renee
- Not present: Beverly

Announcements:

- Sean's computer caught a virus but it is now functioning properly.
- Best way to get a hold of Mary L. is at her Menlo Park office. Phone # (650) 289-9543.

Concerns:

- Signatures needed for SCV-CAMFT bank account. **Ben and Bonnie will go to US Bank to sign account.**
- Two positions on Board are open (Business Development and Volunteer Coordinator). Mary taking suggestions/nominations from members for these positions. **Mary will announce openings at luncheon today.**
- Mary B. concerned about newsletter arriving late. Sean sends newsletter 1st of the month.

Approval of minutes from last meeting:

- Minutes approved as submitted.

President's Report/Mary L:

- Mary would like to have a retreat for the Board to facilitate team building. Discussed retreat options. Board members asked to think about their goals for SCV-CAMFT for the next few years.
- Leadership conference is Feb. 7, 8-5 (8-9 breakfast), at SF Marriott. Can sign up on-line at www.camft.org or through Mary L. Deadline to sign up is Jan. 30. Discussed agenda for conference. Lunch is free.

President-elect's Report/Ben:

- Nothing to report at this time.

Treasurer's Report/Anne:

- Work underway to develop a system to get the books on-line.
- Reviewed balance sheet for 2003.
- Discussed possibility of having a credit card for SCV-CAMFT.
- Board members (particularly Business Development Committee) asked to think about ways to generate revenue.

Chapter Coordinator's Report/Sean:

- **Will get P.O. Box re-keyed for \$10 in order to have duplicate keys.**
- Added line to non-renewal postcards asking for reason for non-renewal.
- **Will check to see if added PayPal to online reminder for luncheons.**
- Sent new Board roster to state CAMFT.
- **Board members please send photos and bios to Sean ASAP for next newsletter!**
- **Will print more bookmarks.**
- **Board needs to choose an outstanding chapter member for 2003 ASAP.**
- Sean will be on vacation April 10-23.
- Sean needs bank statements from January-July of 2003 to resolve discrepancies between Quicken and bank statements. **Anne will give Sean bank statements.**

Committee Reports:

- Ethics/Beverly: (Not present)
 - Law & Ethics Workshop Friday, April 2nd at El Camino Hospital, co-sponsored by SCV-CAMFT.
- Business Development/*Open position*
- Volunteer Coordinator/*Open position*
- Membership/Mary:
 - Mary working on putting together a membership committee.
 - Discussed whether membership directory could be put in PDF format and made available to members. Will discuss this again as date for printing directory approaches (November). Consider polling/soliciting feedback from members regarding their preferences for PDF vs. hard copy of directory.
 - **Mary will coordinate with Susan to solicit universities/schools for institutional membership.**
- Pre-licensed and newly licensed/Susan:
 - Internship directory will be available online.
- Program Planning and Evaluation/Ani:
 - Feb. 20th workshop at El Camino Hospital on clients who self-mutilate. Ani concerned about parking situation and people attending workshop encouraged to arrive early to secure parking.
 - Ani looking at cost of luncheons and whether or not price should increase. **Will consider doing a questionnaire for members to see if we are addressing their interests with regards to food selection and quality, price, venue location, and date for luncheons.**
- Technology/Renee:
 - Continuing to develop web site.
 - **Board members please submit photos and bios to Renee for web site by Feb. 1st.**
 - Renee would like book reviews for the web site. **Send a short paragraph on any book that would be consumer worthy.**
 - **Members please send relationship tips to Renee for web site.** She would like six quick tips and prefers that these be sent in by next week.

Old Business:

- **Mary L. will contact Jondra to ask about trainings for disaster situations.**

New Business:

- Mary B. talked about member meeting for November. Discussed possible locations for meeting and cost of Lucie Stern Center. Will consider El Camino Hospital due to cost of Lucie Stern. **Mary B. will explore possible locations for meeting.** Discussed possible speakers: Carol Campbell, Stephanie Brown, Robert Sapolsky. Goal is to get as many members to the meeting as possible. Mary L. would like to see at least 120 people.
- Discussed getting conference calling capabilities. **Mary B. will look into options and cost of getting conference calling.**
- Spent time getting to know each other! Shared what we like to do for fun when we have free time.

Meeting Adjourned: 11:15 a.m.