

SCV-CAMFT BOARD MEETING
Minutes – January 23, 2009

Call to Order: 9:09 am Meeting called to order by Lara Windett.

Attendees: Lara Windett, Bonnie Faber, Matt Larkin, Carol Marks, Verna Nelson, Claire Wright, Judy Hanf, Chandrama Anderson and Terry Sanders.

Out: Nanette Freedland and Maureen Ross.

Concerns/Announcements & Appreciations:

- Bonnie appreciated Matt for providing the food at the Strategic Planning Meeting.

Approval of Minutes from prior Meeting:

- Terry motioned that we approve the November 21, 2008 minutes. Claire seconded the motion. The minutes were approved.

Officer reports:

President's Report/Lara:

- We will not be offering CAADAC CEUs at the addiction workshop in June due to the differing needs of MFTs and CAADAC professionals.
- Should we continue with the BBS liaison position? Claire will talk with a previous BBS liaison and report back to board as to the responsibilities. The reps going to Leadership Conference in LA will talk to other chapters about how they utilize this position.
- Lara proposed that breakfast be added to Hugh Grubb's Supervision Workshop. Verna motioned that the board approve any additional expenses to cover the breakfast at the workshop. Bonnie seconded the motion. The motion passed unanimously.
- So far there are 20 people signed up for Supervision Workshop and 14 for CISM Workshop. Lara checking about cancellation fee we have agreed to pay to Diana Myers if we cancel CISM.
- Lara recommended that each board member write an article for the SCV-CAMFT Newsletter (NL). It was suggested that each Board member write a bio for NL.

President-elect's Report/Terry:

- Should we hire an independent contractor to cover unskilled labor and help board chairs? Should we have a CPA firm reduce CFOs workload and oversee our books? Terry will look into independent contractor and CPA. Verna pointed out that there are specific requirements needed to qualify as an independent contractor.

Past President's Report/Bonnie:

- Bonnie circulated a grievance letter from a former member who resigned membership due to the grievance. The board recommended that Bonnie contact this person and express the Board's strong dissatisfaction about how her concern was handled. Carol will seek advise of CAMFT as to our ethical responsibilities in this matter.

Chief Financial Officer's Report/Claire:

- The Chapter Financials are to track cash in and cash out only. They are not designed to be used to track the monthly income and expenses of programs.

Secretary's Report/Matt:

- No new business.

Director Reports:

Technology & Communications/Chandrama:

- State CAMFT allows members to advertise on listserve once per event (workshop, group etc.). Chandrama motioned that SCV-CAMFT follow State CAMFT and allow members to advertise once per event. Terry seconded the motion. The motion passed.
- Sean is expected to meet with the Board at 10:45 AM today to give update about website. Chandrama thinks that the website is not ready for testing. She wants to ask Sean "who owns the code?" and she recommends that we get contact info for all people who worked on the website.

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- Chandrama motioned that we send member user names and passwords via postal mail as opposed to email for security reasons. Bonnie seconded. The motion passed.
- Sean updated the Board on the website. We own the code and he send Matt the names and contact information of all the contractors who have worked on the website. Although Chandrama expressed concern that the Board was being asked to do Alpha testing, the Board members agreed to test the functionality of the website. Sean will email Board members with details on how and what to test. Sean will set up Terry as contact with the domain name.

Business Development/Nanette: Absent

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Ethics/Carol:

- Lara will review emails that Carol tried to send (bounced back) to Alice Sklar. Carol will postal mail letter to Alice.

Membership/Judy:

- Judy researched availability and costs for having Annual Meeting at Cupertino and Sunnyvale Community Centers. We will keep 2009 Annual Meeting at Lucie Stern. Julie Kriegler and a mindfulness specialist (name?) were suggested as possible speakers.
- Judy will continue to mail hard copies of membership directory to members paying the higher fee and new members.

Pre-licensed and Newly Licensed/Maureen: Absent

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Programs and Evaluations/Verna:

- No new business.

Special Events/Position available:

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Old Business:

- Nanette will contact CAMFT regarding the advisability of participating in BBS consumer website.

New Business:

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Meeting Adjourned: 11:17am

I do hereby attest that these minutes are an accurate accounting of SCV-CAMFT's Board Meeting on Friday, January 23, 2009.

Matt Larkin, Secretary