

SCV-CAMFT BOARD MEETING MINUTES

January 27, 2012

Call to Order: 9:00 by LaDonna Silva

Attendees: LaDonna Silva, Nanette Freedland, Debra D. Rojas, Kate Viret, Elizabeth Basile, Pam Eaken, Kathleen Russ, Michael Sally, Diane Patton, Jane Kingston

Check-ins/Announcements & Appreciations:

- LaDonna welcomed Sunnie Weber, chapter coordinator.
- Appreciations were expressed about the strategic planning meeting from January 21, 2012

Approval of Minutes:

Action: Upon motion by Nanette Freedland and seconded by Pam Eaken, the Board Minutes for November 18, 2011 were unanimously accepted.

Action: Upon motion by Nanette Freedland and seconded by Debra D. Rojas, Minutes from the Annual Meeting dated October 14, 2011 were unanimously accepted.

CFO Report: Kate Viret

Merrett Sheridan, the chapter bookkeeper has requested an increase in her hourly rate. Kate clarified the terms of Merrett's current contract.

Action: Upon motion by Nanette Freedland and seconded by Pam Eaken, the board unanimously approved an hourly rate increase of \$5.00 for the bookkeeper. A copy of these Minutes authorizing this increase shall be attached to her contract.

President's Report: LaDonna Silva

Chapter Exchange Agreement. LaDonna reported the current contract prohibits promoting venues or events for nonmembers. After discussion the board requested the policy be clarified and communicated to members to avoid any further confusion.

Past President Report: Nanette Freedland

The Editorial Committee desires to encourage more member participation in writing articles for the newsletter. They would like to offer the following incentive: \$25 gift certificate good for any chapter-sponsored event for any article approved by the Editorial Committee payable upon publication in the newsletter.

Action: Upon motion by Nanette Freedland and seconded by Michael Sally, the board unanimously approved an incentive program to offer a \$25 gift certificate to any member who submits an article for the newsletter. The article must be approved by the Editorial Committee and published in the newsletter.

Membership: Diane Patton

The 2nd annual new member tea is schedule for April 14, 2012. Diane estimated a cost of \$400 and requested approval of additional hours for Sunnie's time.

Action: Upon motion by Diane Patton and seconded by Elizabeth Basile, the board unanimously authorized \$400 be allocated to the new member tea and 10 additional hours for Sunnie's time.

Luncheons: Elizabeth Basile

Elizabeth requested direction from the board on whether or not to schedule a luncheon in June since the annual workshop is scheduled for the same month. The board recommended no luncheon be scheduled for June and all efforts be focused on the annual workshop.

CFO Report: Kate Viret

Kate provided an update to the issue of whether or not to accept American Express cards through the website for events. She will work with Michael Jaret to coordinate accepting American Express cards on the chapter website.

Special Events: Pam Eaken

- Currently there are 7 sign-ups for the Eye of the Storm training in March. She brought flyers to distribute at the luncheon.
- The annual workshop is scheduled for June 15, 2012. She expressed her intention to seek sponsors for the event. She will present a proposal for approval in February.

Chapter Coordinator, Sunnie Weber was a guest today and she provided an overview of her responsibilities, highlighted timelines and summarized procedures.

President Report: LaDonna Silva

Referring to the Strategic Planning Meeting of January 21, 2012, LaDonna requested the board keep eyes on the 5 goals throughout the year. The board discussed one of the goals, to increase visibility, and ideas were generated.

Meeting Adjourned: 11:15 a.m.

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors Meeting held on Friday, January 27, 2012.

Debra D. Rojas, Secretary