

SCV-CAMFT BOARD MEETING MINUTES
JANUARY 25, 2013

Call to Order: 9:14 by Pamela Eaken

Present: Pamela Eaken, LaDonna Silva, Kate Viret, Debra D. Rojas,
Michael Sally, Robin Ginsburg, Elizabeth Basile

Absent: Nancy Andersen, Jane Kingston

Check-ins/Announcements/Appreciations

Board members shared personal milestones and expressed appreciation to LaDonna for hosting the holiday brunch.

Approval of Minutes

- **Action:** Upon motion by Diane Patton and seconded by Robin Ginsburg, the Board Minutes for November 30, 2012 were unanimously approved.

Presidents's Report: Pam Eaken

1. **Leadership Conference.** Pam reminded the board about the CAMFT Leadership Conference on February 8-9, 2013 in Costa Mesa and reminded all who are interested to confirm their reservations.
2. **Contractor Fee.** The board discussed the recent request to adjust the hourly fee from one of the contractors. Recognizing the importance of the position the board will be reviewing the expectations and goals for the position as well as considering fees paid by other area non-profits. No decision was made.
3. **Editorial Committee.** Another position is available on the editorial committee.
4. **Maintenance of Intern Placement Opportunities on Website.** Debra reported this issue has recently come up in one of the Pre-Licensed Group meetings. She will follow up with Michael Sally as she updates information on sites currently listed and obtains information about other internship opportunities.

President-Elect Report: Kate Viret

1. **Penalty for overdue tax.** Kate reported she received a late-fee penalty for overdue payment of taxes. She will followup with the chapter coordinator, bookkeeper and former CFO and will report at a future meeting.

2. **Volunteer Discounts.** Discussion of offering discounts for volunteers included a review of costs, profits and loss from events and the impact from prior discounts given to volunteers. Kate will send an updated Profit & Loss for 2012 events to the board for future discussion.

Luncheons: Elizabeth Basile:

Innovative Programs: Debra shared positive feedback she received from a recent presenter who also offered a suggestion. Elizabeth updated the board about ideas for upcoming innovative programs and the idea offering on-line evaluations for events.

Special Events: Robin Ginsburg.

1. **CISM/Eye of the Storm.** Robin updated the board on her follow-up with the fire department and changes with the prior presenter.
2. **June Workshop.** Robin requested board feedback on theme, presenters and other specifics. She will report her progress at the next meeting.

Membership: Diane Patton

1. **Update on expired memberships.** Diane provided an update on expired membership renewals. She has reviewed notices sent to members about upcoming renewal date, reminders, and final notices for renewal. The Policies and Procedures should be updated to reflect the policy of notice of renewal sent 30 days before due date, a ten day notice after due date and final notice of expiration of membership at the end of the renewal month.
2. **Increasing Membership.** Discussion of ideas to acknowledging attendees at workshops who are not current members with a follow-up letter and membership brochure.

Meeting Adjourned: 11:18 AM

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors Meeting held on Friday, January 25, 2013.

Debra D. Rojas, Secretary