

SCV-CAMFT Minutes
July 26, 2002

Attendees: Lori, Jondra, Tam, Laynee, Mary DS, Mary L, Renée, Barb, Cathy, Silvie

Not in attendance: Susan, Maureen

Agenda (decisions/action items in bold italics):

- ❑ Facilitator: Mary L
- ❑ Call to Order: 9:10 a.m.
- ❑ Appreciations
- ❑ Concerns
 - Tam, Jondra & Laynee all had changes to be made to contact information. **Silvie passed around roster and will deliver updated version at next meeting.**
 - Mary L: Directory inconsistent with MFT not always following PhD. Also, should PhD be included if it's not in related field? **(Action item noted below in New Business.)**
 - Renée: Running out of time at end of meetings. **Laynee will take responsibility of being time-keeper. Mary L will present the following proposed meeting process enhancements to Maureen:**
 - ❑ Meeting will begin promptly at 9:00.
 - ❑ Appreciations, Concerns & Announcements will be completed by 9:15.
 - ❑ Reports will be designated 5 minutes unless previously requested otherwise.
 - ❑ Concerns/new business with estimated time allotments should be emailed to Maureen prior to the board meeting, and then Maureen will put together the agenda and email it to the team prior to the meeting.
 - ❑ If guests are to attend board meeting, need to be on agenda with allotted amount of time.
 - ❑ Meeting will end at 11:15.
 - Silvie: Has been working 40 hours/week in order to keep up with responsibilities. **Mary L will follow up with her.**
- ❑ Announcements
 - Lori: Out of town for the next two weeks and will not be accessible by phone or email.
 - Jondra: Next month may be last month on the board; is considering a sabbatical instead of permanent departure. Will talk to Maureen.
 - Tam: May be looking for P/T office space in San Jose.
- ❑ Approval of Minutes from Last Meeting
 - Approved (and found highly entertaining).
- ❑ President's Report/Maureen: Not present.
- ❑ President-Elect's Report/Mary L:
 - Personnel report: Will be meeting w/Silvie Wednesday for 90-day review. Question regarding retro pay and pay increase. Mary DS has sent Maureen paperwork. **Mary L & Mary DS to talk.**
- ❑ Treasurer's Report/Mary DS:
 - Distributed financial report. Books technically end July 31; will be going in August to meet with Accountant. Will be operating from Aug 1 to Dec 31 without a budget. Interpretation of numbers: we're using our money more effectively to implement our programs. Have not lost a lot of money in our money market accounts despite current economic times. Need to cleanup Quicken categories before starting a new budget. **Sept/Oct will ask board members to submit proposed budgets and will deliver to each an example of budget items to consider.**

- ❑ Chapter Coordinator's Report/Silvie:
 - Membership count is 709 (gained more than lost in last month); will be emailing Cathy costs from membership drive for Cathy to present at next board meeting. 1000 sent, 1000 to be sent next week. Cathy noticed lots of inconsistencies with the way members are listed in the directory. **Cathy will talk to Silvie about this.**

- ❑ Committee Reports:
 - Membership/Cathy:
 - ❑ Got a lot done at the membership drive mailing party. Asked for suggestions for speakers & other “draws” for annual membership meeting November 2. Suggestions: Coupons for free CEUs; Sept 11. **Email ideas to Cathy and add to next month’s agenda.**
 - Prelicensed & Newly Licensed/Lori:
 - ❑ Trying to connect with Linda Shahin to get prelicensed & internship directory documentation before she moves out of the area. Getting plan together for next internship directory.
 - Program Planning & Evaluation/Jondra:
 - ❑ Approached Bev Kam about taking over reigns but not ready to accept it; will talk to her about the possibility of an interim position. Ann Williams emailed Silvie about north-county program in August (at Villa hotel); is training Linnea Marengo to co-chair position. **Silvie will forward Ann’s email to Maureen.**
 - Technology & Communications/Renée:
 - ❑ Continues to get more information about online payment. Suggestion made to have some answers to present at November meeting, and also to have a demo of the website. Also a goal to have it up for 2003 CAMFT conference. **Silvie will confirm date of conference and put it in next newsletter.**
 - Ethics/Tam:
 - ❑ Wants to put together a workshop on ethics and working with borderlines, discussed details and process with Jondra. Requested team input regarding definition of her role (see New Business below).
 - Fund Development/Barb:
 - ❑ Silvie & Barb completed marketing packages based on board’s approval of pricing increase, 3-4 letters to be sent out this month. Reminder: If want to send package out, email Silvie details and she will distribute centrally.
 - Legislative Affairs/Susan: Not present

- ❑ Old Business:
 - Membership question for discussion: Need another category for retirees? **Board approved inclusion of new category for Inactive (= inactive status with BBS) at same rate as prelicensed. Cathy will draft an article for next newsletter.**
 - Decide whether or not to purchase Ethical Standards from state CAMFT. **Per Mary DS, authorization given to Tam to make the decision without board approval.**

- ❑ New Business:
 - **Tam will call state regarding the following questions:**
 - ❑ Which is preferred title: MFT or LMFT?
 - ❑ Whether or not to include degree (e.g., PhD) after name in directory if degree is not in a related field.
 - Tam requested team input regarding definition of her role.
 - ❑ Replies: Workshop is a good idea; Keep chapter up-to-date with ethical issues & encourage membership to discuss ethics with each other. Utilize newsletter, such as “Dear Tam” column.

- ❑ Agenda items for next meeting:
 - Ideas for Membership event.
 - Discuss Spring 2003 CAMFT conference in San Jose.
 - Board members to update org chart for review.

- ❑ Adjournment: 11:15