

**SCV-CAMFT Minutes
July 25, 2003**

Call to order: 9:09 a.m.

- In attendance: Maureen, Mary DS, Mary L, Jondra, Laynee, Barb, Renée, Lori, Cathy, Tam, Sean
- Absent: Ani

Approval of Minutes from Last Meeting:

- **Amended: Sean out of town through Sept. 18th.** Minutes approved as amended.
- Concern voiced regarding wording of Appreciations. **There will no longer be minutes documented for Appreciations, Concerns & Announcements.**

President's Report/Maureen:

- Drafted letter to Chris and distributed to Board for feedback. **Sean will spend ½ hour to come up with estimated costs based on time, extra mailings, etc. Maureen will send letter registered mail.**
- Sent email to Cathy Hauer asking her to do price comparisons for Well-Being Committee bookmarks, no response yet. Jondra requested sending Cathy recommended vendor (Holm).
- Sean affixed labels for last newsletter himself. In future, on day of luncheon will put out call for volunteers to *stick around*.
- Santa Cruz chapter putting on conference in October, asked if we could help advertise it in our newsletter. Also got a call from Pathways regarding Claudia Black workshop, has asked us to co-sponsor event. Will provide us a table for advertising and provide complementary tickets. **Tickets will be raffled off at September luncheon, will do email blast and advertise in newsletter.** Lori volunteered to sit the table representing pre-licensed membership.

President-Elect's Report/Mary L:

- Delivered address and pass code for storage unit to Sean, Maureen, Mary DS and Laynee. Delivered lease information to Sean. Mary L, Maureen & Sean will have the keys. Payment of \$45 due at end of each month, next payment due end of August.
- Still working on Emergency Disaster Plan, **will be completed by end of August.**
- **Will look one more time for volunteer signup sheets & bookmarks.**
- Has some names of nominees but is having difficulty getting volunteers for nominating committee. **Will check with Ani regarding volunteers and will draft email to send to the members. Will also make announcement at luncheons and get notice in newsletter.** Goal is to get slate of nominees into November/December newsletter and into hands of members prior to the November chapter meeting.

Treasurer's Report/Mary DS:

- Added storage unit as new line item under Office Expenses but is not yet showing up in report.
- Need to start working on budget for next Board. **Will initiate by email; if by September Board meeting it hasn't been completed, then will schedule the October Board meeting to begin earlier in order to discuss. Will also add extra time to discuss budget in September Board meeting under Old Business.**

Chapter Coordinator's Report/Sean:

- Distributed profit/loss for July/August newsletter along with membership update.

Committee Reports:

- Ethics/Tam:
 - Plans to talk with Ani about how to arrange for a luncheon talk, and will follow up with Jondra regarding a workshop to be co-sponsored by AC.
 - Will be ordering more Ethical Standards booklets.
- Fund Development/Barb: No updates.
- Membership/Cathy:

- ***Will work with Jondra to coordinate Annual Event and with Ani to get volunteers to form committee.***
 - Proposed theme: Harvest. ***Maureen will ask Carol Campbell to be guest speaker*** (Carol is now President of the State Chapter).
 - State CAMFT for the first time distributed electronic version of new and dropped members so will be able to more easily compare to our own membership list.
- Prelicensed & Newly Licensed/Lori:
 - Intends to get info in newsletter regarding newly licensed group starting up in September, to be run by Yvonne Blockie.
 - Workshops & Events/Jondra:
 - ***Will see what Ani's group proposes in regards to Luncheon fee structure and will then bring proposal for Event fee structure to next Board meeting.***
 - Workshop "Therapists working with Adolescents" planned for October 18, 9 a.m.-noon, location TBD. Will be presented by Mike Riera, author of *Uncommon Sense for Parents of Teenagers*.
 - Working on Legal & Ethical workshop to be scheduled for early next year.
 - Luncheon Programs & Volunteers /Ani: Not present.
 - ***Will continue to investigate Luncheon fee structure and bring final proposal to Board.***
 - Technology & Communications/Renée:
 - Signed with InfoLane, shooting for prototype mid-October, to be available to the broader membership by the November meeting. ***Lori will email Internship Directory to Sean to be uploaded.***

Old Business:

- ***Each Board member will document vital information in regards to their positions (e.g., Contacts, etc.) and provide by September Board meeting.***

New Business:

- Leadership Conference is planned for Feb 7, 2004 at SF Airport Marriott. State is asking for our feedback on topics.
- Not here next month: Cathy, Lori, Barb, possibly Jondra. ***Decision to still have Board meeting.***

Meeting Adjourned: 11:17 a.m.