

SCV-CAMFT BOARD MEETING
Minutes – July 24, 2009

Call to Order: 9:08 am Meeting called to order by Lara Windett.

Attendees: Lara Windett, Nanette Freedland, Claire Wright, Chandrama Anderson, Carol Marks, Judy Hanf, Verna Nelson, Matt Larkin, La Donna Silva, Bonnie Faber.

Out: Terry Sanders.

Concerns/Announcements & Appreciations:

- Claire appreciated Chandrama for her solo efforts on the same sex marriage equality issue and acknowledged how hard it must have been for her to be the “loner” on it.
- Claire appreciated Bonnie, Terry, and Chandrama for their work on the job description committee.
- Nanette earned an EMDR certification.
- Nanette acknowledged Matt for his secretarial work on the board.
- Matt thanked Nanette for doing the minutes for him at the June board meeting.
- Carol thanked Nanette and the board for her gift for operating our chapter table at the CAMFT annual conference.
- The next meeting board meeting will be August 28, 2009 at the Iron Gate in Belmont (1360 El Camino Real).

Approval of Minutes from prior Meeting:

- Bonnie motioned that we approve the June 19, 2009 minutes. Claire seconded the motion. The minutes were approved.

Programs and Evaluations/Verna:

- The June (addiction) workshop netted a \$4000 surplus.
- The May luncheon had a loss of \$151.
- There are 32 registered for today’s luncheon.
- Nanette recommended that we re-evaluate what the luncheons offer, if the downward trend continues, to make sure we are offering what the membership wants.

Officer Reports:

President's Report/Lara:

- The majority of evaluations for the addiction workshop averaged 8 out of 10.
- Carol and Matt volunteered to contact Sean regarding the storage facility. They will assess what items in storage should be kept, for how long and which should be thrown out. They will also assess whether the storage container can be downsized.
- Lara will email board about final board get-together.
- The reimbursement request by non-member for advertising was denied.
- It was recommended that the board invite the 2010 Pre-licensed and Newly Licensed director to start early so as to fill the recent vacancy.

President-elect's Report/Terry: Absent

Chief Financial Officer's Report/Claire:

- Pay pal issue. \$752 not showing on statement. Claire will follow up on this.
- Claire has the current BBS Certificate for CEU provider. She will keep with the payment records.
- Mary Logan closed US Bank Account that was supposed to be replaced by Authorize.net with the new website. Claire will work with Sean to reinstate this.
- Mary Logan returned a lock box containing financial records. It is in the storage facility.
- Authorize.net shows \$2053 income that we cannot verify easily. Claire does not have time to verify each transaction. Claire will have Sean prepare receipts statement.

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- Board needs to have budget approved by September board meeting.
- The bookkeeper job description was discussed. Bonnie motioned that the board authorize up to \$1200 per month for bookkeeper. Verna seconded the motion. The motion passed unanimously.
- Terry & Matt will interview bookkeeper.

Secretary's Report/Matt:

- The next board meeting will be August 28, 2009 at the Iron Gate in Belmont.

Past President's Report/Bonnie:

- Judy agreed that membership chair should call and welcome new chapter members. This should be added to membership chair job description. Sean should be able to forward monthly updates regarding new and non-renewing members.
- Bonnie reviewed her breakdown of Sean's responsibilities. The job description committee will discuss these details and make a recommendation to the board about how to proceed.

Director Reports:

Technology & Communications/Chandrama:

- Nineteen items needed to be, and have been, fixed on website.
- P & P page will cost \$95 to put on website. Chandrama, although not happy about it, motioned that we pay the \$95 for P & P page. Carol seconded the motion. The motion passed. It was agreed that Sean needs to put this page on website now.
- Google Analytics will track website activity for free.
- Sean needs to train board members on updating content on the website.
- Discussion about changing fee for expanded website listing was tabled.
- Chandrama proposed that we put together a Same Sex Marriage Equality committee. Chandrama, Matt, and LaDonna volunteered for the committee. Carol motioned that the committee address the issues of Marriage Equality, especially SCV-CAMFT's position regarding marriage equality as it has been expressed by the membership through the online survey. Bonnie seconded. The motioned passed.

Membership/Judy:

- Nanette volunteered to be in charge of Annual Meeting food and decorations. All Board members are expected to help set up and clean up.
- The monthly membership statistics will be accounted for on calendar month and Judy will report on these at board meetings.

Business Development/Nanette:

- No new business.

Pre-licensed and Newly Licensed/Position Available:

- No new business.

Ethics/Carol:

- The table at the CAMFT conference ran smoothly. Carol has determined that two people at the table at anytime is ideal.
- Carol pointed out a misrepresentation ethical standards in a current statement on marriage equality.

Special Events/La Donna:

- No new business.

Old Business:

- Expanded listing on web site and possible change to membership categories and benefits
- Process for passing on group rosters from leaders to Pre/Newly Chair for filing.

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- Sean's advertising costs.

New Business:

- Update on Public Storage contents from Carol and Matt.
- Job description committee report.
- Bookkeeper interviews by Terry and Matt.

Meeting Adjourned: 11:18 am

I do hereby attest that these minutes are an accurate accounting of SCV-CAMFT's Board Meeting on Friday, July 24, 2009.

Matt Larkin, Secretary