

SCV-CAMFT BOARD OF DIRECTORS MINUTES

July 26, 2013

Call to Order: 9:08 a.m. by Pamela Eaken

Present: Pamela Eaken, LaDonna Silva, Kate Viret, Debra D. Rojas, Merrett Sheridan, Nancy Andersen, Elizabeth Basile, Diane Patton

Absent: Robin Ginsburg, Jane Kingston, Michael Sally

President: Pamela Eaken

Chapter Policy Agreements / ByLaws issues: Pam introduced Victoria Campbell, a member of the CAMFT Board of Directors. Victoria presented the New Policy on Chapters which is an agreement between CAMFT and chapters. There has never been a signed agreement between state CAMFT and individual chapters. The agreement protects the two entities, i.e., in situations of plagiarism at the state level, chapters cannot be sued or vice versa. Victoria provided history and examples of the purposes of the chapter agreements.

Victoria summarized the changes to the New Chapter Policy. In the recent ByLaws changes items which were policy- and procedures-related were removed and are not included in the Chapter Agreements. This enables policies and procedures to be amended, updated or changed without having to change the ByLaws which require a vote by the entire membership.

After a lengthy presentation and questions and answers, Pam stated she will inform chapter membership about the new Chapter Agreement and solicit input by the deadline so the board can review and submit to CAMFT.

Proposed Job Description: A job description was presented for a graphic designer to work as a contractor. Kate and Merrett will review the budget and report at a future meeting

Check-in / Announcements:

Various board members reported updates relating to their practices and personal milestones.

- **Approval of Minutes:** The board tabled approval of the June 26, 2013 Minutes until the August meeting.

Past President: LaDonna Silva

Revision of Board Manual, candidate and budget. LaDonna received resumes from parties interested in typing the new board manual. She presented one resume and requested board approval for \$500.00 to begin word processing on the board manual.

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- **Action:** Upon motion by LaDonna Silva and seconded by Kate Viret, the board unanimously approved \$500.00 for the first phase of word processing to update the board manual. Once that amount is expended the board will review a new request for time and money.

Meeting Adjourned: 11:08 a.m.

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors Meeting held on Friday, July 26, 2013.

Debra D. Rojas, Secretary