

## SCV-CAMFT BOARD MEETING MINUTES

June 25, 2010

**Call to Order:** 9:15 am meeting called to order by Terryann Sanders

**Attendees:** Terryann Sanders, Nanette Freedland, Shazad Contractor,  
Judy McFarland, Carol Marks, Pam Milliken, Lara Windett

**Absent:** Tracey De Soto, Judy McFarland, Debra D. Rojas, Merle Saber,  
LaDonna Silva

### **Check-in: Concerns/Announcements & Appreciations:**

- Nanette appreciated Sunnie for all her work for the Chapter.

### **Approval of Minutes from prior Meeting:**

**Action:** Upon motion by Shazad and seconded by Pam, the Minutes of the May 21, 2010 meeting were unanimously approved.

### **Action Items:**

#### **President's Report--Terryann:**

- Terryann discussed the SCV-CAMFT Outstanding Chapter Volunteer award and recommended Pam Eaken as the Chapter Volunteer.

**Action:** Upon motion by Nanette and seconded by Carol, it was unanimously approved that the Chapter will present the SCV-CAMFT outstanding Chapter Volunteer Award to Pam Eaken at the Annual Meeting. Terryann will inform Pam.

#### **Pre-Licensed and Newly Licensed--Judy:**

- In Judy's absence Nanette updated the board on the new brochure.

**Action:** Upon motion by Nanette and seconded by Pam, it was unanimously approved to print new brochures for a cost of \$500 and that the board will review the brochure before it goes to the printer.

### **Discussion Items:**

#### **Terryann Sanders--President:**

- Terryann clarified the luncheon cost for board members. The cost is \$20; however, the website is designed to collect \$26 and will not be modified at this time. To the \$20 fee for luncheons board members were instructed to mail a check to the chapter. Otherwise, if they pay through the website, the \$6 difference will be donated to the chapter.
- Board retreat will be held on Saturday, July 24, 2010 from 9am to 1pm at Shazad's office, 2260 De La Cruz Ave., Santa Clara, CA 95050. Nanette will bring food for the morning. There will be no lunch.
- Terry requested that all board members look at the survey prior to the retreat and requested chairpersons come up with their goals for moving forward.
- The 2011 CAMFT Conference will be held in San Francisco and both Terryann and Carol discussed the chapter having a table at the event.
- Terryann provided an update on the Well-Being Committee. Alice Sklar has resigned from the committee. The committee needs 3 people and must to report to a Board

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Member. Terry will follow up with existing committee members after the summer to determine whether this committee will remain or dissolve.

### **Past President's Report--Lara:**

- Lara is managing the website with Michael for now. Archives are now working and numerous bugs in the site have been repaired.
- The Membership Directory on the chapter's website is updated in real time. Lara will ask for a quote on the cost to enable the website to generate a printable document that is also current in real time versus the hard copy directory that is updated annually and is very time consuming to update.
- Website data such as number of hits, etc. will be provided by Lara at future board meetings. Additionally, Michael, the chapter's webmaster, will write a column for therapists on how to use the chapter website.

### **Chief Financial Officer's Report--Shazad:**

- Shazad will begin working on a budget. Terryann stated the budget needs to be approved in September or October 2010.

### **Membership--Pam:**

- Membership Committee Update. Pam will re-send the committee's recommendations to the board and requested feedback to the committee with any ideas. Pam informed the board she will not be attending the retreat.
- Pam is currently working on getting a speaker for the annual meeting. Board members provided feedback and Pam will advise when she has a speaker.
- Carol stated that Irv Yalom cannot come to our Annual Meeting. She asked if the chapter can present an award to him at the state CAMFT Conference. The board will determine whether the chapter can present such an award. If not, the chapter will send him a plaque honoring his contribution to the profession.

### **Ethics / Carol:**

- Carol reported she created a flyer for the Law and Ethics Workshop to be held October 15, and email promotion will begin soon. The cost will be the same as last year.

### **Special Events--LaDonna:**

- In LaDonna's absence Terryann reported that the Parenting to Peacemaking Workshop held on June 11 went well with 40 people in attendance. Evaluations will be provided in the future.

**11:00 a.m.** Sunnie Weber, Chapter Coordinator, provided an update on the Membership Directory. Updating the hard copy of the membership directory is very time consuming. The online version is available and is updated in real time by members.

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**Meeting Adjourned:** 11:15 a.m.

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors meeting held on Friday, June 25, 2010.

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Debra D. Rojas, Secretary