

SCV-CAMFT BOARD MEETING MINUTES

March 23, 2007

Call to Order: 9:14 by Russell

Attendees: Russell, Lara, Bonnie, Terry, Carol, Janet, Verna, Mary Kay & Sean.
Out: Randi and Michelle

Concerns: Mary Kay presented SCV-CAMFT members Lori Godin and Eve Solis saying they had asked to be present regarding concerns they have with Dee Marx Kelley's resignation. Mary Kay informed Lori and Eve that the Board would not be able to respond to their concerns directly because Dee was not present and the Board needed to respect her confidentiality. They were told that the Board will be setting up a grievance protocol and a committee.

Lori said they wanted to give feedback on the impact of the Board's decisions regarding Dee and the feelings of some members of the membership. She said she was concerned that the Board had lost sight of the fact that the chapter members are their customers. She said she thought the Board was acting like the governing board of a corporation rather than being inclusive and service oriented to the members. Lori suggested that the Director of Pre-licensed and Newly Licensed Programs should create a personal relationship with the people who are running groups for the organization and know what is happening in the groups. She said it was a privilege to have Dee as a leader in the organization and that she believed she should have been given a gift. She read a letter from Renee Brown regarding her endorsement of Dee Marx Kelley. There was no more time so Eve Solis gave the board a letter from Dale Kay Lillak and one that Eve had written.

Announcements & Appreciations: none

Approval of Minutes: 9:40 - Bonnie moved to approve the minutes from the February 23rd, 2007 meeting. Mary Kay 2nd the motion. The motion was passed without dissent.

Officer reports:

President's report/Russell:

- Agenda for the Strategy Meeting – The Board meet at 1101 South Winchester Blvd, Bldg. M, Ste. 250 from 10:00 a.m. until 4:00 p.m., lunch will be brought in. There was discussion about having a BOD Retreat at the end of the year in Los Altos at a location Janet knows.
- Russell asked the Secretary to send out a request for Agenda Items for the Strategy Meeting. He requested the members to prioritize each item as “must do” during the meeting or “nice to do”. Bonnie added that there should be an estimate of how much time each item would take to help with planning the agenda.
- Carol moved that we approve P&P 116, and 116A regarding the policy of electronic advertising and a reciprocity agreement form. The motion was amended to say that the Director of Technology would be the designated person to approve or have approved all electronic advertising. Lara 2nd the amended motion; it was passed without dissent.
- Bonnie moved that we approve P&P 117, 117A and 117B regarding the formation of groups for the chapter, the attendance sheet and the rights and responsibilities of group leaders and members. Mary Kay 2nd the motion. The motion was passed without dissent.
- Date for May BOD meeting – Bonnie moved that we cancel the May Board meeting because the State CAMFT Conference is on the normal meeting date and BOD members will be attending. Terry 2nd the motion. The motion was passed without dissent.
- Leslie Field will be interviewed by Russell as a candidate for the Pre-licensed and Newly Licensed Director. Russell will interview her and send e-mails with the result. She may attend the April 14th Strategy Meeting.

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- Creating a web page with all P&Ps in it was discussed. Adding this feature depends on the Board's ability to raise funds for moving the website.
- Member/non-member luncheon fees can be posted in the body of the website but a new page cannot be created at this time because of website issues.
- Jonee Donnelly has invited SCV-CAMFT to help with a workshop for therapists working with Family Court. Carol will contact her to see about co-sponsorship and the date.

President-elect's Report/Bonnie:

- 2008 Calendar of Events – Bonnie has created a draft of the calendar and will mail it.
- Board Applicant Packet – Bonnie has created a Board Applicant Packet that will be given to potential BOD members. The Packet lists the expectations of BOD members and the tentative 2008 Calendar.
- First Nominating Committee meeting will meet April 6th. Thilby Steiger, Bev Kam and Bea Armstrong are on the committee. Any current board member who wants to apply for a 2nd term should contact Bonnie. Russell will forward the final job descriptions.

Secretary's Report/Verna:

- Report on Life after Internship event – 40+ people attended and the panel was well received. Verna is tracking feedback from the event.
- Plan for the Pre-licensed Support Group – Verna will lead the Pre-licensed Group starting the 2nd Saturday in May. The potential members will be informed in the May Newsletter and by e-mail after the grievance committee meets.

Treasurer's Report/Terry:

- Update on Entertainment Books charges – There is no balance on the Entertainment Books. Terry reports that we made about \$300 on that fundraiser.
- Terry agreed to create a financial report that shows the current year to date charges by department and money remaining in the accounts.

Coordinator's Report/Sean:

- The public storage facility is still charging SCV-CAMFT for past-president Mary Logan's storage because she was president when we signed the lease. Sean and Russell will resolve this problem.
- The By-laws will be mailed out in April. Bonnie made the motion that the board approve up to \$2000 for the mailing which will be done by Sean, Lara 2nd the motion. The motion was approved without dissent.

Director Reports:

Ethics/Carol:

- There are 89 people signed up for the Law & Ethics II Workshop for 3/30/07. The gross receipts at this time are \$9,500.
- Carol will chair the next Annual Meeting in October.
- There was a discussion of providing a hospitality area for the CAMFT conference in May in the Activity room. We could provide snacks and a place for people to visit. Carol has written a letter welcoming visitors to the Bay Area for the information packet that should include maps of things to do in the area. She will talk with Santa Cruz CAMFT about helping with the event. Carol will bring a proposal to the Strategy Meeting.
- Janet volunteered to be the Activity creator to provide activities such as games, art supplies, etc. for the Activity Room. She will also help provide volunteers for the table.

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- Russell appointed Carol to head a grievance committee; Mary Kay and Verna agreed to be on the committee. The committee will meet and report back with suggestions
- regarding a future grievance resolution process and for resolving the current situation.

Business Development/: position vacant

Membership/Lara:

- Lara proposed a membership drive doing a mailing to all State CAMFT members who live in the SCV-CAMFT area who are not currently members. She will need volunteers to help with the mailing.
- Lara proposed giving an incentive of a \$20 discount to new Licensed members for a SCV event (not a luncheon) and a free audit to a luncheon for new Pre-licensed members.

Technology & Communications/Randi: absent

Public Relations/Janet:

- Janet volunteered to call people regarding what they like about the luncheons and why they do or don't attend. Do they come for the speakers or for networking?

Disaster Preparedness/Mary Kay:

- The Red Cross class is mandatory for being on the CAMFT disaster preparedness team.

Programs and Evaluations/Michelle: absent

North Region -

- Bonnie agreed to get more input regarding the suitability of the 2 North Region sites that are being considered for the luncheons.
- There was a discussion regarding avoiding over-crowding at luncheons by limiting the number of walk-ins allowed and raising the fee for walk-ins. The change in fees and the reasons for them would need to be provided in the newsletter and e-mail blasts.

Pre-licensed and Newly Licensed/position vacant

Old Business:

- Plan one-day chapter conference.
- Re: listserv group: Randi will contact East Bay CAMFT about their mail tree.

New Business:

Meeting Adjourned: 11:20

I do hereby attest that these minutes are an accurate accounting of SCV-CAMFT's Board Meeting on Friday, March 23, 2007.

Verna L. Nelson, Secretary