

SCV-CAMFT BOARD MEETING

Minutes – May 29, 2009

Call to Order: 9:07 am Meeting called to order by Lara Windett.

Attendees: Lara Windett, Matt Larkin, Nanette Freedland, Verna Nelson, Claire Wright, Judy Hanf, Chandrama Anderson, Maureen Ross and Terry Sanders.

Out: Bonnie Faber and Carol Marks.

Concerns/Announcements & Appreciations:

- Claire started up her second women's group.
- Lara nervous about county lay offs.
- Verna appreciated Carol for working at the CAMFT Conference.
- Thank you to all board members that worked at the CAMFT Conference.
- Chandrama appreciated Lara for helping keep the website on track.
- Lara appreciated Chandrama for her diligence on the website.
- Maureen will be laid off in June from her middle school counseling job of 6 years.
- Nanette honored at an event and was very moved by her daughter's attendance and family congratulations read off blackberry.

Approval of Minutes from prior Meeting:

- Chandrama motioned that we approve the April 24, 2009 minutes. Terry seconded the motion. The minutes were approved.

Officer Reports:

President's Report/Lara:

- There are 48 people signed up for addiction workshop in June.
- The 2010 CAMFT Leadership Conference will be on Saturday February 6, 2010 at the Santa Clara Marriot in Santa Clara.
- To circumvent a disturbance at the April luncheon, Verna paid for Janet Steele's lunch. The board appreciated how well Verna handled the situation. Nanette motioned that Verna be reimbursed the \$40 she paid for Janet. Terry seconded the motion. Verna abstained. The motion passed. In the future the person in charge of event will respectfully usher out the person creating a disturbance.
- The chapter Public Storage account is currently held by past president Russell Wilkie. Lara will talk with Russell to change to P.O. Box address.

President-elect's Report/Terry:

- All Board positions are filled except CFO. Secretary: Debra Rojas, Business Development: Tracy DeSoto, Ethics Chair: Carol Marks, Membership: Pam Milliken, Pre & Newly Licensed: Judy McFarland, Programs & Evaluations: Merle Saber, Special Events: LaDonna Silva, Technology & Communications: Tricia Jordan.
- Terry has extra people wanting to serve on board without board positions available. She hopes to receive committee needs and connect the extra people with a committee.
- Nanette inquired as to a Board position transition process. Lara and Carol are talking about a formal orientation meeting with incoming board members. Terry may have an informal meeting at her house.
- Terry nominated Verna as the Outstanding Chapter member. Matt seconded the motion. Verna abstained. The motion passed unanimously.

Chief Financial Officer's Report/Claire:

- The taxes are done.
- Claire received a renewal notice from the chapter's liability insurance company on April 30th with the renewal date of May 1st. She researched CPH and Associates for liability insurance and saved the chapter \$300 by switching to CPH.

SCV-CAMFT BOARD MEETING

Minutes – May 29, 2009

- The “outside bookkeeper/independent contractor job description” committee (Bonnie, Matt, Claire, Chandrama, and Terry) needs to meet and discuss what responsibilities can be delegated to an independent contractor. Matt will be back up chair if Bonnie is unable to chair this meeting.
- The 2010 budget is coming up soon and Claire needs input about budget item needs before the June 19th Board meeting.

Secretary’s Report/Matt:

- The next board meeting will be June 19, 2009 in the South Region.
- Nanette volunteered to take the minutes at June 19, 2009 Board Meeting.

Past President’s Report/Bonnie: Absent

- No new business.

Director Reports:

Technology & Communications/Chandrama:

- The website is launched! Chandrama wants any problems emailed to Sean with as much detail as possible so he can fix them. The board is considering compensation for launch delay.
- Chandrama suggested that Bruce Weitzman (President, San Francisco CAMFT) present on Social Responsibility at a future board meeting. The board decided that it would be best to invite Bruce to the annual meeting in October to present to the chapter membership. The board also decided that it would be important for a board representative (President or President-elect ideally) to attend the quarterly meetings of chapter presidents regarding important CAMFT issues. This would update the board as to how other Bay Area chapters are responding to these issues. The board discussed the possibility of a Social Responsibility Chair. Chandrama and Judy wondered how “taking a stand” on an issue would impact both State and Local CAMFT. Judy further wondered if the board should represent it’s chapter member’s beliefs in a public statement.

Membership/Judy:

- Judy wanted to know if the board supported sending directories to local mental health agencies (as per her job description). The board suggested that she research the cost of doing so and request money in 2010 budget.
- Judy has not heard from Julie Kriegler, the speaker at the Annual Meeting in October. Chandrama will call Julie.
- Judy will invite Bruce Weitzman to the Annual Meeting.

Programs and Evaluations/Verna:

- 35 people attended April luncheon and it broke even.
- There are 25 registered for today’s luncheon.
- The August luncheon will be held at The Iron Gate in Belmont.

Business Development/Nanette:

- Nanette gave \$50 gift certificate to Carol Marks for her outstanding work at the CAMFT Conference.

Pre-licensed and Newly Licensed/Maureen:

- Speakers need to go through Maureen before they speak at Pre-Licensed Support Group meetings.
- Maureen has still been unable to contact Peter Hess, the North Region Pre-Licensed Support Group leader. The board will stop advertising his group and Maureen will look for a new leader.

SCV-CAMFT BOARD MEETING

Minutes – May 29, 2009

- Jamie Moran's group has consistently had non-members attend more than twice. The board will have Sean Armstrong contact the non-members who attend twice and have them join SCV-CAMFT before attending any further group sessions.
- Maureen tabled group leader appreciation until next board meeting.

Ethics/Carol: Absent

- No new business.

Special Events/Position available:

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Old Business:

- Terry volunteered to research the paperwork involved in Ph.D. CEUs. (FEB MTG)
- Lara brought up hiring an independent contractor. Chandrama, Bonnie, Matt, Claire, and Terry will form a committee to create a job description for independent contractor.
- CPA firm to help CFO and oversee books.
- Look into the possibility of a membership directory to be used as an advertising piece.

New Business:

Meeting Adjourned: 11:23 am

I do hereby attest that these minutes are an accurate accounting of SCV-CAMFT's Board Meeting on Friday, May 29, 2009.

Matt Larkin, Secretary