

SCV-CAMFT BOARD MEETING MINUTES

May 31, 2013

Call to Order: 9:06 a.m. by Kate Viret

Attendees: Kate Viret, LaDonna Silva, Debra D. Rojas, Elizabeth Basile, Jane Kingston, Nancy Andersen, Robin Ginsburg, Michael Sally, Merrett Sheridan

Absent: Pam Eaken, Diane Patton

Check-in/Announcements/ Appreciations: Merrett Sheridan is offering basic QuickBooks training for therapists in San Jose. LaDonna Silva announced her new office is a collaborative holistic space and all offices are now full. She will host an open house in July.

Approval of Minutes:

- **Action:** Upon motion by Elizabeth Basile and seconded by LaDonna Silva the Minutes for April 26, 2013 were unanimously approved.

President-Elect: Kate Viret

- Kate opened the discussion regarding the new CAMFT By-Laws. The board received feedback from various chapters regarding the new CAMFT By-Laws. A lengthy discussion ensued and no action can be taken, however, the board will email chapter members encouraging them to stay involved and vote, and emphasize that the ballots must be received in state CAMFT offices by June 6th.
- Kate provided a brief update on the chapter's storage unit. Debra Rojas will research the length of time legal documents should be kept.
- In the absence of Diane Patton, Kate provided an update on the annual meeting and status of the speaker proposal.

Special Events: Robin Ginsburg

- **Action:** Robin presented a proposal for the 2014 Workshop for approval. After discussion and upon motion by Michael Sally and seconded by Jane Kingston, the Proposal for 2014 Workshop was unanimously approved.
- Robin noted the policy for events regarding refunds and discounts for special circumstances such as dietary reasons is inconsistent. Additionally, she is attempting to get clarification from CAMFT regarding a policy for CEU's and refunds. Robin will report her findings at a future meeting.

- Robin requested board clarification and direction about posting speaker handouts online noting the concern for copyright infringement. Debra Rojas will research the issue and report at a future board meeting.
- Robin outlined issues and concerns with the website interface for pricing choices. She and Kate Viret will talk offline and report at a future meeting.
- Additionally, Kate will follow-up with website software issues and event announcements.

Business Development: Nancy Andersen

Nancy provided an update on the Sponsorship Committee. Their first order of business was to discuss and determine the value of sponsorships and the answer is yes. The next step is to create a structure and Nancy will provide an update at the next meeting. LaDonna suggested the Sponsorship Committee document the purpose of sponsors and the groundwork so future Business Development Directors can carry on the work.

Meeting Adjourned: 10:45 a.m.

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors Meeting held on Friday, May 31, 2013.

Debra D. Rojas, Secretary