

SCV-CAMFT Minutes
Nov. 21, 2003

Call to order: 9:15 a.m.

- In attendance: Maureen, Mary L, Jondra, Mary DS, Barb, Ani, Renée, Tam, Lori, Laynee, Cathy, Sean, and NEW BOARD members!
- Not present: None.

Approval of Minutes from Last Meeting:

- Minutes approved as submitted.

President's Report/Maureen:

- Completed all prior action items in time for Annual Meeting.

President-Elect's Report/Mary L:

- Drafted and delivered to Sean new President's address for next newsletter.
- ***Will have Sean sign Chapter Coordinator contract today.***
- Leadership conference Feb. 7, 8-5 at SF Marriott. All Board members are encouraged to attend, open to all chapter members as well. ***Let Mary know by Jan. 30 if you plan to attend.*** No charge, free lunch.

Treasurer's Report/Mary DS:

- Distributed and reviewed Budget Report To Date as well as 2004 budget.
 - 2004 Budget should be version 10-24-03C.
 - Budget Report To Date inadvertently utilized 2004 Budget. ***Mary DS will email revised report to Mary L and new Treasurer Anne Cobb.***

Chapter Coordinator's Report/Sean:

- Emergency disaster plan is in new Board binder, no need to email.
- ***Will add line to non-renewal postcards asking for reason for non-renewal.***
- Reduced number of pages for directory, printed 850 copies for a total of \$5182.76 (includes envelopes and tax).
- What to charge when people request an extra copy of the directory? ***New Membership chair will research and come to Board with proposal.***
- ***Will add PayPal to online reminder for luncheons.***
- Distributed new Board roster. ***New Board members need to review and give corrections to Sean by Nov. 26 so he can notify the State with the updates.***
- ***New Board members are asked to send bios and photos for next newsletter to Sean by Monday Nov. 24.***

Committee Reports:

- Fund Development/Barb:
 - Drafted letter to other chapters to introduce new Business Development person, but needs the new person's name. ***Mary L will notify Barb of new person as soon as it's determined.***
- Membership/Cathy: (Not present)
 - Recommended getting date for Lucie Stern for next year as soon as possible. ***Will be agenda item for January meeting.***
- Prelicensed & Newly Licensed/Lori:
 - Completed prior action item in time for Annual Meeting.
 - Handed out a couple of additional Newly Licensed certificates to Board members.
- Workshops & Events/Jondra: Nothing to report.

- Luncheon Programs & Volunteers /Ani:
 - ***Will check current Program materials to see if there's a set presenter's fee already established.***
 - Mid region workshop planned for Feb. 20 on self-mutilation, speaker willing to do \$100 for 3 hours (\$300).
 - Bev announced that Jim Walt will present Legal/Ethical workshop Friday April 2 for 6 hours & CEU's. El Camino Hospital venue is being planned, will pay Jim \$500 for 6 hours. Current fee proposal is \$40 for members and \$60 for non-members, recommendation to increase to minimum of \$75 for members and \$100 for non-members.
 - Distributed program schedule for next year.

- Technology & Communications/Renée:
 - We are on a roll with our web site! ***Will send link and passwords to new Board members. Board members are asked to deliver feedback by Nov. 26*** on how easy it is to maneuver around, which pages you like and don't like, etc. Goal is by end of January to be 99% functional, then start promoting at luncheons.
 - Renée will be on medical leave from December through mid-January, accessible by email.

- Ethics/Tam:
 - Learned that CAMFT does not do domestic violence workshops. Lori has offered to talk to colleague to put together a workshop.
 - Ethical standards with the stickers are in, will deliver to Sean for future workshops.

Old Business:

- Jondra's update on disaster/emergency response coalition: Designed to develop ways for various social service and mental health agencies to come together in the event of an emergency. Developed guidelines for therapists, take trainings and get on database so in the event of a traumatic event, counties and agencies such as Red Cross will be able to access CAMFT and ask for individuals to help. Each chapter will have a disaster relief coordinator; Jondra will represent SCV. People who are interested in being part of this disaster mental health network can submit their names to Jondra, who will advise them of required coursework to include trainings from Red Cross, ICSF, plus 2-day trauma workshop from noted expert. ***Jondra will get information about the trainings to Sean to distribute to chapter membership.***

New Business:

- General discussion passing knowledge and history from outgoing Board to incoming Board.

Meeting Adjourned: 11:15 a.m.