

SCV-CAMFT BOARD MEETING
Minutes – November 16, 2007

Call to Order: 9:13 Meeting called to order by Russell

Attendees: Russell, Bonnie, Terry, Verna, Carol, Mary Kay, Lara, and Leslie.
Visitors from new board: Judy, Claire and Nanette
Out: Michelle and Randi

Concerns/Announcements & Appreciations:

- Three of the 2009-2010 members were present and everyone introduced themselves.
- Russell thanked all of the outgoing members for their participation and contributions to the chapter. He also pointed out that it was a statement of the success of this team that 7 members are staying on the board for a 2nd term.

Approval of Minutes from prior Meeting:

- Carol made a motion to approve October 26, 2007 minutes as presented, motion 2nd by Bonnie. Motion was passed without dissent.

Officer reports:

President's report/Russell:

- Update on issue with Foundation for Family Values asking us to co-sponsor their event which we declined. They declined to fill out our forms or pay a fee to have us send out an e-mail blast. Later an unapproved announcement went out to many of the SCV-CAMFT members announcing their event. It seems they copied the members' e-mail addresses from our website. Carol will check to see if this is considered illegal or only an unethical practice.
- Bonnie made a motion that Russell draft a statement for the Jan/Feb newsletter regarding our monthly e-mail blasts and how members can tell when an advertisement is coming from SCV-CAMFT and is approved by us. Terry 2nd the motion and it passed without dissent.
- Update on Infolane – Sean and Russell met with David Hilstrom regarding the problems with the website. He says they will reset our website to be more robust like the software that is used for the East Bay and other chapters.
- There are goals for the website to be redesigned to be automated so it is capable of taking credit cards for renewals and for luncheon/workshop signups.
- Russell will be completing the current P&P's in his role as Past President.

President-elect's Report/Bonnie:

- Bonnie will be submitting our outstanding Chapter Leader nomination, which is Russell Wilkie, with the CAMFT Annual Chapter Survey.
- Russell and Bonnie will be representing us at the 2008 Leadership conference at the Sheraton Hotel in Milpitas February 9th. All BOD members are encouraged to attend.
- Bonnie is working on revising and updating the Master to-do list to review at the Strategic Planning Retreat .
- Bonnie is creating a Policy and Procedure (P&P) to delineate how to create the nominating committee for board members and for recruiting new board members. This will be the job of the President Elect.
- Anyone who wants chapter business cards for their position should e-mail Bonnie with their request. The templates have been stored at the printers.
- The President Elect for 2009-2010 (Lara) was asked to create a P&P for making and tracking chapter referrals.

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- Early 2008 board related events will be: Strategic Planning Retreat – Jan. 12th ; January Board meeting on Jan. 25th; and the CAMFT Leadership conference on February 9th.

Secretary's Report/Verna:

- There was a discussion regarding how to pay expenses for the Chapter Holiday Event with Associated Counselors. AC had asked if each member was willing to pay \$20 for refreshments rather than bringing things. Since the invitation says the SCV Board was co-sponsoring the event, it was decided that each board member would pay rather than taking it from the chapter funds. Verna collected \$160 to send to A.C.
- Purchasing an LCD Projector for luncheons at a cost of \$700-1300 was deferred to next year.

Treasurer's Report/Terry:

- Terry gave an update on the 2007 budget with actual income/expenses.
- Quicken is now installed and compatible between Sean and Terry's computers. Terry will be taking over the daily input of Accounts Payable into Quicken.
- A board laptop will be purchased in January by Terry and Sean.

Coordinator's Report/Sean: no longer attending

- Sean will get the Bids for a new website to the board.
- It was agreed that Sean could start creating the Board Packets electronically for new board members. Bonnie asked that Sean write a P&P regarding assembling the Board Packets. Russell will check with Sean to make sure all the approved P&P's from the prior meetings are included in the Board Packets.
- The November newsletter did go out on-line as well as in hard copy.

Director Reports:

Ethics/Carol:

- Carol reported on the workshop we are co-sponsoring on "Best Practices for work with Divorcing Families" with Santa Clara County Bar Association and Santa Clara APA. It will be held January 18th from 1:00-5:15 at: 31 N. 2nd Street in San Jose.

Programs and Evaluations/Michelle: absent

- There were 47 attendees at the North Region October luncheon for a \$298 surplus.

Membership/Lara:

- Lara reviewed the Annual Meeting Survey for 2007. 83% of the respondents like Lucy Stern as the venue but there was some preference for a venue closer to San Jose.
- The majority said they want a speaker but State CAMFT didn't seem to be a draw. Another suggestion to increase participation at the Annual Meeting was to make it a celebration to honor someone special in the chapter or the field.
- Lucy Stern did retain our deposit and Lara will try to reserve a 2008 date, October 3rd as 1st choice and October 17th as the 2nd.
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Technology & Communications/Randi: absent

- No new business

Disaster Preparedness/Mary Kay:

- Mary Kay reported that she has reserved March 7th and 8th for the Crisis Preparedness workshop at the auditorium in the Mtn.View Fire Department.

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- Mary Kay was appointed to be the Committee Chair for Disaster Preparedness for 2009.

Pre-licensed and Newly Licensed/Leslie:

- Discussion – feedback from a chapter member – Deferred

Business Development/position vacant

Old Business:

- Decision was deferred on policy for deciding what events are co-sponsored and how the board should decide. The suggestion was made by Mary Kay that we only consider events with other professional associations.

New Business:

- The 2009 – 2010 Board will begin their term starting January 1st, 2008. Congratulations!

Meeting Adjourned: 11:19

I do hereby attest that these minutes are an accurate accounting of SCV-CAMFT's Board Meeting on Friday, November 16th, 2007.

Verna L. Nelson, Secretary