

**SCV-CAMFT BOARD MEETING MINUTES**  
**November 13, 2015**

Call To Order: 9:12am by Debra Rojas, President

Present: Debra D. Rojas, Kate Viret, Michal Ruth Sadoff, Elizabeth Basile, Kelly Kilcoyne, Melissa Risso, Jenna Benson Sholl, Nancy Andersen, Eleanor Scott

Absent: Kim Panelo, Merrett Sheridan, Nancy Orr, Chapter Coordinator

Guests: Ernie Chu, Chandra Rai

**Action:** Upon motion by Kate Viret and seconded by Elizabeth Basile, the board unanimously approved the minutes of September 25, 2015.

**Action:** After correction of attendees present and absent, and correction of a misspelled name, and upon motion by Eleanor and seconded by Kate, the board unanimously approved the minutes of October 23, 2015.

**Past President Report: Kate Viret**

List Serve Guidelines. Kate received a request from an individual in San Francisco who asked that our chapter announce an upcoming event on our chapter exchange. She noted that current chapter policy states that only members may post. After discussion, the board agreed that Kate will inform the individual of our list serve policy and explain the procedure to place an advertisement to reach our members.

**Law and Ethics Report: Nancy Andersen**

Law and Ethics Workshop:

Nancy reviewed her written report on evaluations of the Law and Ethics workshop held in October. Evaluations of the speaker and the topic were very positive. There were a few complaints related to not offering printed handouts at the workshop. The board decided that for future events, there will be an option on the registration page for the attendee to indicate whether or not a printed handout is wanted, and the fee. Eleanor will discuss how to implement this with our chapter coordinator and webmaster.

**Membership Report: Jenna Sholl**

Annual Meeting Wrap-Up:

Jenna will send out the speaker's handouts. She will also create an online survey to send to attendees to fulfill the evaluation requirements for offering CEs.

### **Special Events Report: Kim Panelo via Jenna Sholl**

Summer Workshop 2015 Wrap-Up: Kim has received a signed contract for the Summer 2016 speaker Dr Olcese. Michael's at Shoreline is reserved for Friday, July 29, 2016. For the Spring 2016 workshop, Kim has confirmed the speaker, which will be held Saturday March 19 from 10am to 2pm. Kris Spangler will speak on "Pink and Blue? Not So Black and White." Kim requested help from the board on finding a venue for the Spring workshop in the chapter's north region. She has tried several venues without success thus far. Melissa Risso volunteered to help Kim with this.

### **CFO Report: Merrett Sheridan**

Financial reports had not yet been received by the time of the meeting, but are expected to be sent to the board soon.

### **President's Report: Debra Rojas**

Board Calendar 2016: Debra distributed the tentative Board Calendar for next year. There are a number of new offerings for the upcoming year, especially related to the north region. Debra will update and redistribute the final calendar. Eleanor proposed and the board agreed that for any board meeting that is on a day without a luncheon afterward, that the meeting will begin at 10am rather than 9am.

**Action:** Upon motion by Eleanor and seconded by Melissa, the board unanimously agreed there will be no luncheon/speaker in August 2016.

Meeting adjourned at 10:39am.

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors Meeting held on November 13, 2015.

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Michal Ruth Sadoff, Secretary