

SCV-CAMFT Minutes
Oct. 24, 2003

Call to order: 9:11 a.m.

- In attendance: Maureen, Mary L, Jondra, Mary DS, Barb, Ani, Renée, Tam, Lori, Laynee, Sean
- Not present: Cathy

Approval of Minutes from Last Meeting:

- Minutes approved as submitted.

President's Report/Maureen:

- Carol Campbell will be unable to attend the Annual Meeting due to a memorial for a friend. Mary Tabor will be presenting instead. **Maureen will get a presentation title to Sean for the CEU certificates.**
- Discussion about the list Sean delivered of newly licensed members for acknowledgment at the Annual Meeting. **Lori will create certificates for the 26 who have notified us, and we'll have extra blank certificates available at the meeting.**
- **Maureen will develop a little brochure/program for the annual meeting.**
- State survey: Sean is filling in what he can, will pass on to others for further information as needed.
- **Maureen will forward information about the Leadership Conference to Mary L.**
- Question regarding members who are retired but still want to be a member: If license is "inactive status" with the BBS or if they are active but moved out of state, fee reduced to \$40.
- State request for Outstanding Chapter Leader (deadline February): Will be Mary's Board that determines the nominee. If anyone has ideas, send them to Mary L.
- State request for knowledge of current members (upcoming): When the request arrives, Mary L will work with Sean to provide State with all updated information about chapter members.

President-Elect's Report/Mary L:

- **Will draft New President's address for next newsletter, due Nov. 15.**
- **Sean will email final draft of emergency disaster plan to the Board.**
- Chapter Coordinator contract completed and distributed. **Board members have 2 weeks to review, and then Mary and Sean will get together to sign.**
- Delivered slate of nominees.

Treasurer's Report/Mary DS:

- Distributed balance sheet for review.
- Reviewed and discussed proposed 2004 budget.
 - Technology modifications:
 - 11B income: \$1500
 - 11A expenses: \$0
 - 11B expenses: \$3600
 - Fund Development modification:
 - 6A expenses: \$500
 - Results in \$2100 income reduction, \$900 expense increase
 - **Budget approved as revised. Mary DS will send revised version (10-24-03C) via email. Sean will bring approved budget to Annual Meeting for general membership.**

Chapter Coordinator's Report/Sean:

- Sent certified letter to Chris, has not received return receipt yet.
- Still working on clearing up discrepancies between SCV and CAMFT memberships. Got two more resolved. **Will continue working on this until all discrepancies are resolved.**
- Determined that a line can be added to the postcard asking for a reason the member chooses not to renew membership. **Sean will add that line to the postcards.**
- Got new forms to fill out with Mary L in regards to the automatic payment process.
- **Sean will call Lucie Stern to determine if they have wireless internet access.**

Committee Reports:

- Ethics/Tam:
 - Out of sex brochures, will purchase more for \$40.
 - Plans to retain El Camino Hospital for Legal & Ethics workshop next year, aiming for Spring. *Will contact CAMFT to see what they'll be offering in regards to the Domestic Violence workshop.*
- Fund Development/Barb:
 - Will share information about Legal & Ethics workshop with other chapters.
- Membership/Cathy: (Not present)
- Prelicensed & Newly Licensed/Lori:
 - *Lori will create certificates to provide at the annual meeting.*
- Workshops & Events/Jondra: Nothing to report.
- Luncheon Programs & Volunteers /Ani:
 - Got a lot of volunteers for the Annual Meeting. Board members are being asked to arrive at 9:00 to help as greeters.
 - Mid-region is looking at inviting Tonja Krautter to present a workshop. Discussion regarding what to pay presenters. *Ani will check current Program materials to see if there's a set presenter's fee already established. Motion made and approved to allow Ani to go up to \$500 for Tonja.*
- Technology & Communications/Renée:
 - Forging ahead with the website developers to try to have something to show by the Annual Meeting next Saturday.

Old Business:

- *Jondra's update on disaster/emergency response coalition will be first item in agenda under Old Business for November meeting.*
- *Ani's committee decided to raise fees for non-members: \$30 licensed, \$25 non-licensed, \$10 audit, \$5 for CEUs (same)*
- Board loved Renee's suggestions for site income.

New Business: None

Meeting Adjourned: 11:17 a.m.