

## SCV-CAMFT BOARD MEETING

Minutes – October 23, 2009

**Call to Order:** 9:06 am Meeting called to order by Lara Windett.

**Attendees:** Lara Windett, Nanette Freedland, Claire Wright, Chandrama Anderson, Judy Hanf, Verna Nelson, Matt Larkin, La Donna Silva, and Terry Sanders.

**Out:** Carol Marks and Bonnie Faber.

**Concerns/Announcements & Appreciations:**

- Verna and Terry appreciated Judy for a great Annual Meeting last Friday. Many board members received positive feedback about the meeting and speaker.
- Judy thanked the board for their help with the Annual Meeting.

**Approval of Minutes from prior Meeting:**

- Claire motioned that we approve the September 25, 2009 minutes. Terry seconded the motion. The minutes were approved.

**Officer Reports:**

**President's Report/Lara:**

- The Contractor Management Committee (CMC-Lara, Carol, Nanette, and Terry) met with Sean Armstrong to discuss limiting the administrator duties to 15 hours per week. Sean said that he doesn't think that he can do his responsibilities within 15 hours. The CMC asked him to detail how much time he needs over 15 hours per week and why. Lara and Terry will meet with Sean on Monday October 26<sup>th</sup> to discuss this further. Also, they will discuss how to move the website responsibilities from the administrator to the web master.

**President-elect's Report/Terry:**

- Terry suggested that we discuss possibilities for a June 2010 workshop. June 11, 2010 is the date proposed for this workshop. Topics discussed were technology, supervision, and brain chemistry. LaDonna will check with Dr. Julie Kriegler (2009 Annual Meeting speaker) to see if she would like to be a speaker with or without another speaker or two. Verna will confirm if we have Michael's all day on June 11<sup>th</sup>.
- It was suggested that we consider looking for a new venue for 2010 Annual Meeting.

**Chief Financial Officer's Report/Claire:**

- Shazad Contractor (incoming CFO) volunteered to write up the contract for Merrett Sheridan (new bookkeeper). He would like to format the contract from previous contracts that Merrett has had. Claire will contact Merrett about her previous contracts.

**Secretary's Report/Matt:**

- The next board meeting will be November 20, 2009 at Michael's.
- Matt discussed how to process the paperwork leftover from the 2007 SCV-CAMFT Chapter Bylaws Amendment Election. The results of the election were not documented officially in the chapter minutes. Matt consulted with David Jensen (lawyer with CAMFT) and David recommended keeping the 3 signed ballot verification letters, amending the minutes following the ballot (July 2007), and noting all of this in the current minutes. Matt motioned that the board follow David Jensen's recommendations. Chandrama seconded the motion. The motion passed unanimously. Verna will send the July 2007 minutes to Matt so he can physically amend them and file in storage container. The SCV-CAMFT Bylaw Amendment ballot was counted and officially verified (per signed letter) 6/22/07 by Russell Wilkie, Heena Parikh, and Sean Armstrong. The Bylaw Amendment was passed by 92.78% of the valid returned ballots.

**Past President's Report/Bonnie:** absent

- We will vote on the Editorial Committee P&P next board meeting.

**Director Reports:**

**Technology & Communications/Chandrama:**

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- Chandrama will write up and post some educational notes about using the list serve.
- The Google Analytics were set up incorrectly and will be fixed by new web master.

### **Membership/Judy:**

- Will give Annual Meeting materials to Matt after meeting to put in storage facility.

### **Programs and Evaluations/Verna:**

- We are changing the date of April Board Meeting from the 23<sup>rd</sup> to the 16<sup>th</sup> in Los Gatos due to conflict with CAMFT Annual Conference. Verna will make sure change is noted in next newsletter.
- There were 30 pre-registered people, 10 walk-ins, and one no-show at the September luncheon. We lost \$2.50.
- There are 41 people registered for today's luncheon.
- Verna presented the luncheon attendance numbers over the last four years. Attendance is down significantly, especially in North Region (25%) and South Region (17%). Chandrama proposed that we reduce the luncheon fee for early registrants from \$33 to \$29. It was proposed to reduce the number of luncheons in the North Region, but add a networking function to the North Region. No decision was made regarding luncheon changes.

### **Business Development/Nanette:**

- No new business.

### **Pre-licensed and Newly Licensed/Position Available:**

- No new business.

### **Ethics/Carol: [absent](#)**

- No new business.

### **Special Events/LaDonna:**

- LaDonna motioned that we announce a "Save the date" for an Eye of The Storm workshop with Diane Meyers March 19<sup>th</sup> and 20<sup>th</sup> 2010. The location is still to be determined. Terry seconded the motion. The motion passed unanimously. Lara will email Event Proposal Form to LaDonna. LaDonna will contact Mary Kay Bigelow about all the information from 2007.
- No Marriage Equality Committee update.

### **Old Business:**

### **New Business:**

**Meeting Adjourned:** 11:10 am

**I do hereby attest that these minutes are an accurate accounting of SCV-CAMFT's Board Meeting on Friday, October 23, 2009.**

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Matt Larkin, Secretary