

SCV-CAMFT BOARD OF DIRECTORS MINUTES

October 25, 2013

Call to Order: 9:08 a.m. by Pamela Eaken

Present: Pamela Eaken, LaDonna Silva, Kate Viret, Debra D. Rojas,
Elizabeth Basile, Robin Ginsberg, Diane Patton, Nancy Andersen

Absent: Jane Kingston, Michael Sally

Check-ins/Announcements/Appreciations

Board members shared announcements, upcoming events and updates

Approval of Minutes:

Action: Upon motion by Kate Viret and seconded by Robin Ginsberg, the board approved the Minutes of September 27, 2013. Two board members were absent in September and abstained.

President Report: Pamela Eaken

- Chapter Policy Agreement between SCV-CAMFT and CAMFT. Pam informed the board of the deadline to submit changes. Pam is requesting clarification on insurance and Kate requested we include language clarifying CAMFT's access to the chapter's financials limiting their access to once annually and that advance notice be provided.
- The 2014 Chapter Leadership Conference will be held in San Jose. Pam will email board members for suggestions of nominees for the Outstanding Chapter Leadership award.
- CAMFT's new Chapter Excellence Award. The deadline for this new opportunity was too short for the board to gather information and present an application. Instead, the board will consider submitting an application next year.

President-Elect Report: Kate Viret

- Update on Chapter Coordinator. Kate reported she and LaDonna are currently interviewing 2 candidates and will keep the board informed of their recommendations.

Membership: Diane Patton

- Annual Meeting. Diane outlined details of the program and requested feedback on a number of items. She requested help from board members for set-up and decorating, greeting members, distributing name tags and drink tickets and monitoring the sign-in/out sheets. Board members expressed enthusiasm for the upcoming annual meeting.

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CFO Report: Merrett Sheridan

- Budget Review. Merrett presented the proposed budget for 2014. A brief discussion ensued and Merrett answered a variety of questions.

Action: Upon motion by Kate Viret and seconded by Diane Patton the proposed budget for 2014 was unanimously approved. A copy of the 2014 budget will be posted at the annual meeting and on the chapter website.

Business Development: Nancy Andersen

- Nancy reported progress of the Sponsorship Committee. She is currently talking with the webmaster about setting up an online application for sponsors. She is working on a letter of agreement and needs to design a flowchart for implementing the program.

New Business:

- July 2014 workshop: Robin Ginsberg reported she is currently working on a flyer to be posted on the speaker's website.

Adjournment: There being no further business the meeting adjourned at 10:54 a.m.

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors Meeting held on Friday, October 25, 2013.

Debra D. Rojas, Secretary